

PRACTICE DETAILS
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DATE

PATIENT NAME/ADDRESS

Dear

I understand you have suggested my patient request a report from me.

Unfortunately this is not a service that the NHS is able to provide. Often in response to requests such as these some form of letter is provided and a charge is made to the patient. I am reluctant to make such a charge in these circumstances as I may not be the best person to provide the information you need.

I have instead provided, free of charge, a summary of my patient's medical history. I hope this is helpful but if you feel a more detailed report from myself is in fact required then please get in touch with my practice manager who can provide you details of our fee structure and the required patient consent.

Yours Sincerely